

**STATE OF GEORGIA
RECORDS RETENTION SCHEDULE**

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|---|-----------------|--------------|
| <i>This data to be entered by the Records Retention Program</i> | Sheet: | 1 of 1 |
| | Agency Code: | 0419 |
| | Schedule #: | 2000-0033-01 |
| | Effective Date: | 11/13/2000 |

Creating

Office: Georgia Department of Community Health, Georgia Composite Board of Medical Examiners

Application

Type: New

Series Title: Investigation and Hearing Files

Dates of Series: 1983 - Ongoing

Access: Confidential

Function: Licenses Physicians

Documented:

Consists of: The Board of Medical Examiners is the certifying board to license medical professionals who wish to practice emergency, family, or other medical specialization in the state. Upon receipt of complaints or on its own motion, the Board investigates any evidence that appears to show that a licensed professional is or may be guilty of violating the rules/regulations of the Board. This series documents the investigation of complaints and hearings of the Board to determine any actions against the licensee.


Retention Requirement:

State Law or Regulation: O.C.G.A. § 43-34-37, Authority of the Board to discipline and conduct enforcement investigations
O.C.G.A. § 43-34-38, Disciplinary proceedings
O.C.G.A. § 9-3-22, Statute of limitations on actions against an individual (enforcement of rights). All actions shall be brought within 20 years.

Total Retention: Temporary Record. Retain for twenty (20) years

The above retention period is consistent with the requirements of the Georgia Records Act (O.C.G.A. 50-18-90 et seq.). We submit this retention schedule to the State Records Committee with the recommendation that it be approved for the named record series.

Authorized by:


Karen Mason, Director

11-17-00
Date

Submitted by:


Gladys Henderson, Administrative Assistant

11-17-00
Date

The State Records Committee has approved these retention instructions for this record series

Signed:


Secretary of State Designee

11-20-2000
Date